



भारतीय समुद्री विश्वविद्यालय
INDIAN MARITIME UNIVERSITY
(पत्तन, पोत परिवहन और जलमार्ग मंत्रालय के अधीन एक केंद्रीय विश्वविद्यालय)
(A Central University under the Union Ministry of Ports, Shipping and Waterways)
कोच्चि परिसर/ KOCHI CAMPUS



IMU/KoC/LIB/PUR/BKS/2022-23 / 3690

20th September, 2022

Sub: Inviting quotation for purchase of Textbooks and Reference books for IMU Kochi library-2022-23

Sir/Madam,

The Indian Maritime University, Kochi Campus proposes to purchase textbooks and reference books for the library. Hence, approved vendors of the Federation of Publishers and Booksellers Association in India (FPBSA), vendors of national level book trade associations and vendors of state level book trade associations are requested to send their quotation for the same. A list of books is attached as an **Annexure-I**.

Terms and condition for the quotation to be followed:

A) General:

- 1) Latest editions of books, unless mentioned otherwise.
- 2) Paperback editions of books, unless specified otherwise.
- 3) Indian editions of books, unless mentioned otherwise.
- 4) Minimum 10% discount should be given.
- 5) Conversion rates for converting foreign currency to Indian currency will be as per **Reserve Bank of India (RBI)** for the foreign currency denominated books. Quotations of the Vendors using **GOC Conversion rates are not accepted**.
- 6) The rate for the Books is to be kept in a confidential manner and has to be sent in a sealed envelope.
- 7) The quotation received through e-mail or open envelop will be rejected.
- 8) The supplier should quote the rate as per the format. Title wise, MRP should be mentioned. The quote given in any format other than this one or quoting only the discount without the price will be rejected.
- 9) In the case of short/no discount titles (such as Central and State/ Government publications/Society Publications) attach the proof for the same with quotation.

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10) The proposed number of titles of books is tentative and the actual quantity is subject to change. In particular, the quantity for supply may vary up to 25% more or less.

11) The rate should be quoted in a detailed manner with Currency, Price, Unit Rate (INR), Discount %, Unit Price after Discount (INR) and Total Amount in (INR).

12) Also send the document supporting that Vender is a member of Federation of Publishers and Booksellers Association in India (FPBSA) and State level book trade associations.

13) No change in terms and conditions stipulated in the quotations would be accepted while evaluating the quotations.

B) Evaluation of Quotations:

1) Title wise evaluation of quotation will be done and the lowest price quoted by the supplier for a particular title shall be considered as L1.

2) For converting foreign currency to Indian currency, the latest conversion rate as announced by the **Reserve Bank of India (RBI)** on the date of quotation opening shall be used.

3) In case the lowest price quoted for a particular title is the same by more than one supplier, order would be shared equally among the vendors/suppliers.

C) Cancellation of Quotation:

Notwithstanding anything specified in this quotation, Purchaser/IMU Kochi at their sole discretion, un-conditionally and without assigning any reasons, reserves the rights

1) To accept or reject lowest quotation

2) To accept any quotation in full or in part

3) To reject quotation offer not confirming to the terms

D) Terms of Delivery:

1) The firms furnishing the quotation should be able to supply the stated quantity within 30 days for Indian edition books and 45 days for foreign edition books.

2) "Ordered books" shall be supplied along with authentic price proof, only of Publisher's Catalogue in case of foreign books, and in case of Indian books where the



price is not printed on the book, submit an authentic document/s in support of price verification.

3) Damaged books with missing pages, pages partly damaged, pages not readable, etc. shall have to be accepted back by the supplier, even though they have been stamped and vendor will bear the cost of return of the books, otherwise the cost of the book will be deducted from the rest of the order value.

4) The suppliers have to make the supplies of ordered books in totality. Keeping in view the issues like out of print/non availability etc. the supplier should be able to supply at least 90% of the ordered books.

5) The delivery shall be through registered/Book Post/Parcel/Courier/in person on the risk & responsibility of the firm on Door delivery basis. No freight/ transportation charges, loading and unloading charges, postage, Insurance or any other charges whatsoever shall be paid extra.

E) Price Schedule and Payment Terms:

1) Booksellers shall submit their pre-receipted bill/bills on revenue stamp in Triplicate, duly supported by the necessary documents after satisfactory completion of the order.

2) No advance payment shall be made and payment shall be released after the receipt of supplies and report of committee/ librarian.

3) The original currency should be mentioned in the bill in case of foreign publication.

4) The bill is to be raised by the supplier at the **RBI conversion rate** prevailing on the date when the books are finally invoiced against order or procured from abroad for foreign currency denominated books.

5) The payment will be released only after the entire supply has been received to the satisfaction of the Assistant Librarian, IMU-Kochi Campus.

6) The bill should bear the certificate from the supplier that books supplied are latest editions and that the prices have been charged correctly and in accordance with the latest publishers catalogue/invoice or importer/distributors invoice.

7) The successful bidder shall have to certify on the body of the bill that rates charged are lowest offered by the publishers/distributors on these books.



The quotation shall be sent in sealed envelope super scribing "**Quotation for the Textbooks and Reference Books for IMU Kochi Campus Library**" addressed to

The Director,

Indian Maritime University, Kochi Campus,

South End Reclamation Area, NH-966B,

Near Alexander Parambithara Bridge,

Matsyapuri P O, Willingdon Island, Kochi-682029

The sealed quotation should reach the above address on or before 11th October, 2022 at 17:00 hrs. Quotation received after this date will be summarily rejected.



Campus Director (i/c)

IMU-Kochi Campus

List of Textbooks and Reference Books for the year 2022-23											
											Annexure - I
Sl. No.	Title	Author	Publishers	Copy Required (A)	Currency	Price	RBI Conversion Rate	Unit Price in Rs.	Discount (%)	Unit Price After Discount in Rs. (B)	Total Amount in Rs (A x B)
1	Shipping Business in India (9788175981423)	Hariharan, K. V.	Sterling Book House	1							
2	English for Effective Communication	Kumar, Sanjay, and Pushp Lata.	Oxford University Press	2							
3	Practical English usage (9780194202466), 4th ed.	M. Swan,	Oxford University Press	2							
4	Fundamentals of Technical Communication	Raman, Meenakshi, and Sangeeta Sharma	Oxford University Press	2							
5	Linear Algebra	K. Hoffman and R. Kunze	Pearson Education	3							
6	Microprocessor architecture, programming and application with 8085,	Ramesh Gaonkar	PI publication	2							
7	Introductory Electronic Devices and Circuits	Robert T. Paynter	Pearson Education	2							
8	Fundamentals of Logic Design (9788131526156)	Charles H. Roth, Jr. and Larry L. Kinney	CENGAGE INDIA	2							
9	Introduction to RADAR Systems	Merrill I. Skolnik	McGraw Hill Education	3							
10	Soft Skills	Dr. K. Alex	S Chand	3							
11	MS Office 2007 (9788131520154)	Gary Shelly, Thomas Cashman	Cengage	2							
12	Computer Fundamentals and Programming in C	Pradip Dey, Manas Ghosh.	Oxford University Press	2							
13	Introducing Python- Modern Computing in Simple Packages (9789352139347)	Bill Lubanovic, O	O Reilly Publication/Shroff Publishers	2							
14	Beginning Python: From Novice to Professional	Magnus Lie Hetland	Apress/ Springer Nature	2							
15	Practical Programming: An Introduction to Computer Science Using Python 3.	Paul Gries, et al.,	Pragmatic Bookshelf/Shroff Publishers	2							
16	Introduction to Computer Science Using Python-	Charles Dierbach,	WileyPublication Learning	2							
17	Computer Concepts and Fundamentals of Programming	Ganesh Ingle.	Notion Press;	3							
18	Meteorology for Sea	Sanderson Ray		1							
19	Water in crisis	Gleick, H. P.	Pacific Institute for Studies in Dev., Environment & Security	1							
20	English Phonetics for Indian Students.	Balasubramanian, T	Laxmi Publication	2							
21	English Pronunciation in Use: Intermediate.	Hancock, Mark.	Cambridge University Press,	2							
22	English Pronunciation In Use:	Advanced.	Cambridge University Press,	2							
23	Professional Speaking Skills	Koneru, Aruna.	Oxford University Press,	2							
24	How to Talk to Anyone	Lowndes, Leil.	Harperement,	2							

25	3000 Idioms and Phrases	Phillips, Sam.	Goodwill Publishing House,	3							
26	Interactions 2: Listening/Speaking.	Tanka, Judith, and Lida R. Baker.	Tata Mcgraw Hill	2							
27	Marine and offshore pumping and piping systems	Crawford	Butterworth-Heinemann	2							
28	Mariner's Guide to preventing collision	Capt. Yashwant Chhabra	Marex	2							
29	A Seaman's Guide to the RULES OF THE ROAD	J.W.W. Ford	Morgans Technical Books Ltd	2							
30	Influence: The Psychology of Persuasion	Robert B Cialdini	HarperCollins India Pvt Ltd	3							
31	The Laws of Human Nature	Robert Greene	Profile Books	3							
32	Effective Small Group and Team Communication	Judith D Hoover	Wadsworth Publishing	1							
33	Machine Learning	Tom M Mitchell,	McGraw Hill	2							
34	Artificial Intelligence	Elaine Rich and Kevin Knight	Tata McGraw Hill	2							
35	Artificial Intelligence: A Modern Approach", Modern Approach,	Stuart Russell & Peter Norvig:	Pearson Education	2							
36	"Introduction to Artificial neural System"	Jacek M. Zurada,	JAICO publishing house	2							
37	Prolog Programming For Artificial Intelligence	Ivan Bratko	Addison-Wesley	2							
38	Introduction to Artificial Intelligence.,	Eugene, Charniak, Drew Mcdermott:	Addison-Wesley	2							
39	Introduction to AI and Expert Systems	Patterson	PHI	2							
40	Principles of Artificial Intelligence	Nilsson N. J.	Morgan Kaufmann.	2							
41	Hands-On Machine Learning with Scikit-Learn, Keras, and TensorFlow: Concepts, Tools, and Techniques to Build Intelligent Systems	Aurelien Geron	Oreilly publication	2							
42	Machine Learning For Absolute Beginners: A Plain English Introduction	Oliver Theobald		2							
43	Thinking, Fast and Slow	Daniel Kahneman	Penguin	3							
44	Critical Thinking	Tom Chatfield	Sage Publications India Pvt. Ltd.	1							
45	8-D Problem Solving Explained	Chris S. P. Visser	CreateSpace Independent Publishing Platform	1							
46	Root Cause Analysis Handbook	L. N. V. Heuvel, D. K. Lorenzo, L. O. Jackson, W. E. Hanson, J. ,, J. Rooney, D. A. Walker,	Rothstein Associates	1							
47	Cybersecurity ??? Attack and Defense Strategies: Infrastructure Security with Red Team and Blue Team Tactics	Erdal Ozkaya and Yuri Diogenes	Packt Publishing	2							
48	Cybersecurity: the Beginner's Guide: A Comprehensive Guide to Getting Started in Cybersecurity	Erdal Ozkaya	Packt Publishing	2							
49	Cybersecurity Essentials	Christopher Grow, Donald Short, Philip Craig, Charles J.	Sybex	1							
50	Cybersecurity for Beginners	Raef Meeuwisse	Cyber Simplicity Ltd	2							

51	Hacking: The Art of Exploitation	Jon Erickson	No Starch Press	2							
52	The Art of Invisibility: The World's Most Famous Hacker Teaches You How to Be Safe in the Age of Big Brother and Big Data	Kevin Mitnick	Back Bay Books	2							
53	The Internet of Things	Samuel Greengard	MIT Press	1							
54	Getting started with Internet of Things	Cuno Pfister		2							
55	Learning Internet of Things	Peter Waher		2							
56	Precision: Principles, Practices and Solutions for the Internet of Things	Timothy Chou		2							
57	The Fourth Industrial Revolution	Klaus Schwab	Portfolio Penguin	2							
58	The Second Machine Age: Work, Progress and Prosperity in a Time of Brilliant Technologies	Erik Brynjolfsson and Andrew McAfee		1							
59	Blockchain: Blueprint for a new economy	Melanie Swan	Shroff/O'Reilly	2							
60	Blockchain Revolution	Don and Alex Tapscott		2							
61	Cryptoassets	Chris Burniske and Jack Tatar		2							
62	The Book of Satoshi	Phil Champagne	E53 Publishing LLC	2							
63	The Basics of Bitcoins and Blockchains	Antony Lewis	Mango Media	2							
64	Blockchain Technology Explained: The Ultimate Beginner's Guide	Alan T. Norman		2							
65	Blockchain Technology for Industry 4.0		Springer	1							
66	Effective Technical Communication	Rizvi, M. Ashraf	McGraw Hill	2							
67	Communication Skills: a workbook	Kumar Sanjay and Pushp Lata	Oxford University Press	5							
68	Engineering Physics	Gaur, R. K.	Dhanpat Rai Publications	5							
69	Managing Soft Skills for Personality Development	B. N. Ghosh	McGraw Hill Education	5							
70	Seamanship Techniques	D. J. House	Routledge	5							
71	Textbook of Environmental Studies for undergraduate Courses	Erach Bharucha	Universities Press	5							
72	Ship Stability at the Operational Level	Capt H. Subramaniam	Vijaya Publications	2							
73	Stability, trim and cargo calculations on M.V. Hindship and Oil Tankers	Capt. T. K. Joseph and Capt. S.S.S.Rewari	Applied Research International	2							
74	Basic Marine Engineering	Grover, T. K.	Anmol Publications Pvt Ltd	5							
75	Bridge Equipment, Charts & Publications (Nutshell Series Book -5)	Capt H. Subramaniam	Vijaya Publications	2							
76	Artificial Intelligence and Machine Learning (9789389347838)	Chandra, S. S. V	Prentice Hall India	5							
77	Ships' Code and Decode Book		Stationery Office Books (TSO)	2							
78	Leadership	Richard L. Daft	South-Western College Publishing	5							
79	Fundamentals of Cyber Security	Bhushan/Rathore/Jamshed	BPB Publications	5							
80	Internet of Things and its Applications	Prof. Satish Jain and Shashi Singh	BPB Publications	5							
81	Blockchain From Concept to Execution	Debajani Mohanty	BPB Publications	5							
82	Selected pages from Admiralty Tide Tables volume1, 2 & 3-1992	Hydrographer of Navy	Hydrographer of Navy	4							
83	Ship Construction	Capt Errol Fernandes	Marinez Enterprises	2							
84	Future of Human Resource Management	Raman Preet	Wiley	5							



85	Management (15th edition)	Stephen P. Robbins, Mary A. Coulter	Pearson India	6							
86	Financial and Management Accounting	Reddy T.S. and Hari P.R.,	Margham Publications	3							
87	Financial Accounting Intermediate ICWA	Gupta R.L. and Radhasamy	Sultan Chand and Sons	3							
88	Financial Accounting	Goyal B.K.	Modern Publications	3							
89	Managerial Economics and Business Strategy	Baye R. Michael and Jeffrey T. Prince	McGraw Hill-Irwin	6							
90	Managerial Economics (9789354640285)	William F. Samuelson, Et al	Wiley	6							
91	Statistics for Management, 7th edition	Levin and Rubin	Prentice- Hall of India,	3							
92	Statistics for Management, 2nd edition	Srivastava T. N., and Shailaja Rego	McGraw Hill Education	3							
93	Marketing Logistics (9781138386495), Special Indian Edition, 2nd edition	Martin Christopher And Helen Peck	Routledge	10							
94	Managerial Communication: Strategies and Applications	Geraldine Hynes	Tata Mc-Graw Hill	6							
95	Managerial Communication: Strategies and Application	Jennifer R. Veltsos	Sage Publications	1							
96	Export and Import Management: Text and Cases,	Ram Singh	Sage Publications Pvt. Ltd.	5							
97	International Trade and Export Management, 21st Revised Edition,	Francis Cherunilam	Himalaya Publishing House	2							
98	The Indian Contract Act 1872, 15th edition	Sir Dinshaw Fardunji Mulla	Lexi Nexis	5							
99	Shipping Law, 2011, 2012 Edition	India Institute of Chartered Shipbrokers	India Institute of Chartered Shipbrokers	2							
100	Maritime Environmental Management: Principles and Practice, 2014 edition,	Anthony W Gallagher	Routledge	1							
101	Business and Economics of Port Management	Wei Yim Yap	Routledge	5							
102	Reeds 21st Century Ship Management	JOHN.W. DICKE	Bloomsbury Publishing	1							
103	Supply Chain Management: Strategy, Planning and Operation, 7th edition	Sunil Chopra, Peter Meindl,	Pearson Education	2							
104	Supply Chain Logistics Management (9789353162580) 4th edition	Bowersox	McGraw Hill	2							
105	Designing and Managing the Supply Chain (9789355321787), 3rd edition	David Simchi Levi	McGraw Hill	3							
106	Information Technology for Management: Driving Digital Transformation to Increase Local and Global Performance, Growth and Sustainability, International Adaptation	Efraim Turban, Carol Pollard, and Gregory Wood	John Wiley & Sons	2							
107	Research Methodology	Dr. S. Sachdeva	Laxminarayan Agarwal Publishing	3							
108	Understanding Research Methods: An Overview of the Essentials,	Mildred L. Patten and Michelle Newhart	Routledge	1							
109	Essentials of Business Communication	Rajendra Pal and J S Korlahali	Sultan Chand & Sons	15							
110	The Fundamentals Of BUSINESS COMMUNICATION,	Sreystha Beppari	Vishwakarma Publications	5							
111	How to Read Body Language	Harvey Augustus	Viebooks LLC	3							
112	Active Listening Techniques: 30 Practical Tools to Hone Your Communication Skills	Nixaly Leonardo LCSW	Rockridge Press	5							
113	Speed Reading With the Right Brain: Learn to Read Ideas Instead of Just Words,	Butler, David Butler	Createspace Independent Pub	3							
114	Write Tight: Say Exactly What You Mean with Precision and Power	William Brohaugh	Sourcebooks	3							

115	Principles of Economics	Dwivedi D. N.	Vikas Publishing House	5							
116	Management – Theory and Practice	Dr. C.B. Gupta	Sultan Chand & Sons	10							
117	Management 6th edition	Stoner, Freeman, Gilbert Jr.	Prentice Hall	8							
118	Marketing (9789354602283)	Dhruv Grewal, Michael Levy,	Tata McGraw Hill	10							
119	Marketing Management: Indian Context Global perspective	V.S. Ramaswamy, S. Namakumari	Tata McGraw Hills	10							
120	The Interpersonal Communication Book	Joseph A. DeVito	Pearson Education	3							
121	How to Write Proposals Sales Letters & Reports	Neil Sawers	Viva Books Private Limited	3							
122	The Golden Book of Business Presentation: Quick and Easy Tips to Make Powerful Presentations	Prajeet Budhale	Bloomsbury Publishing	3							
123	HBR Guide to Persuasive Presentation	Nancy Duarte	Harvard Business Review Press	3							
124	Model Business Letters, Emails and Other Business Documents	Taylor	Pearson Education Limited	3							
125	HBR Guide to Making Every Meeting Matter	Bob Frisch	Harvard Business Review Press	3							
126	Business Terminology: Quick Study Chart	BarCharts		3							
127	Managerial Economics and Business Strategy	Michael Baye and Jeff Prince	McGraw Hill	6							
128	Macroeconomics for Business Decisions	Muniraj M. and S.K. Podder	Himalaya Publishing House	10							
129	Corporate Accounting	Gupta R.L. and Radhaswamy M.	Sultan Chand & Sons	4							
130	Organizational Behaviour	SINGH, K.	Pearson India	4							
131	Business Analytics: Data Analysis and Decision Making	S. Christian Albright, Wayne L. Winston	Cengage Learning	3							
132	Elements of Company Law	KAPOOR, N.D.	Sultan Chand & Sons	5							
133	Lectures on Company Law	ANANTHARAMAN K.S.,	Lexis Nexis	5							
134	Tug Use in Port	Capt. Henk Hensen	Bhandarkar Publications	1							
135	A Guide to Research and Publication Ethics	Partha Pratim Ray	New Delhi Publishers	2							
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